



## BUILDING YOUR FUTURE

### Not sure what to do after School or College? Let us help you achieve your future goals and aspirations!

**Are you 15-19? Do you want to stand out from the rest? Are you worried about not getting the course you wanted?**

Entrust are working with young people **who are not in education, training or employment** across Staffordshire. We deliver 1-2-1 support and group training, giving you skills to take your next steps into work, apprenticeships or further education.

**Positive Directions** is a **FREE course**, funded by ESF. It is not just about training and qualifications but looking at the bigger picture to develop your confidence, motivation and resilience for those next steps into that dream job.

#### Benefits to you:

- One-to-one personalised support or group learning
- Gain accredited qualifications to learn new skills
- Careers specialists linking you with apprenticeship providers, colleges and employers
- Support to build your confidence, motivation and resilience
- Ensure that you can learn and develop a range of useful skills through job search, CV, cover letters, interview skills and more
- Maths and English support to maintain functional skills ready for your initial assessments for college or an apprenticeship

#### What can you expect from us?

We are a specialist careers team, with a wide range of experience. We will listen, support you and treat you with respect. Our aim is to help you get and keep a job or stay in education. We understand that it's not that simple, so we will build a personalised plan that's right for you. We will inspire you to achieve your goals, while ensuring you have the right specialist support to give you the best chances.

#### What do we expect from you?

We need you to keep your appointments with us, and if you can't then let us know. We need you to be honest with us, whether that's telling us about changes to your situation, if part of the programme that isn't working for you, or if we can do something better.

#### Qualifications Available

- NCFE Level 1 Employability Skills
- NCFE Occupational Studies in the Workplace
- Functional Skills development up to Level 1

#### Worried about COVID-19?

In the current situation we are offering all aspects of the programme remotely, face to face delivery will resume once the government guidelines have changed.

#### BUILD YOUR FUTURE TODAY!

Simply email or call us to find out more:

Anna – 07921 277456 [anna.butters@entrust-ed.co.uk](mailto:anna.butters@entrust-ed.co.uk)

Matt – 07772 906293 [matthew.fox@entrust-ed.co.uk](mailto:matthew.fox@entrust-ed.co.uk)

Ruth - [ruth.matthews@entrust-ed.co.uk](mailto:ruth.matthews@entrust-ed.co.uk)



## QUALIFICATIONS & TRAINING WE OFFER

We will work with you to decide which units and workshops you would benefit from. There is no maximum amount and you only opt for what will help you towards your goal.

### Recognised Qualifications:

- **Level 1 Employability Skills**  
 Understanding Mindset  
 CV Writing  
 Job Application Skills  
 Job & Training Search Skills  
 Interview Skills
- **Entry Level 3 Employability Skills**  
 Getting to a Destination Safely and On Time
- **Level 1 Occupational Studies for the Workplace**  
 Developing Customer Service Skills  
 Undertaking an Enterprise Project  
 Customer Service in Hospitality  
 Catering and Hospitality Industry\*  
 Understanding the Business of Retail\*  
 Customer service in Retail\*  
 UK Travel and Tourism Destinations\*
- **Level 1 ICT\***
- **Entry – Level 1 Functional Skills**  
 Maths maintenance  
 English maintenance

\*available subject to sufficient uptake

### Non-Regulated Workshops: MENU OF OPTIONS

<b>Self-Awareness &amp; Careers</b>	<b>Positive Wellbeing</b>
<b>Dream Cloud</b>	<b>Introduction to Work</b>
<b>Sell Yourself</b>	<b>Health &amp; Safety at Work</b>
<b>Presentation at Work</b>	<b>Formal Communication</b>
<b>Careers Awareness &amp; LMI</b>	<b>Interview Training</b>
<b>Confidence Building</b>	<b>Mock Interview</b>
<b>Money Management &amp; Work</b>	<b>Group Interview**</b>
<b>Budgeting**</b>	<b>Work Experience Preparation</b>
<b>Drug &amp; Alcohol</b>	<b>Post 16 Options</b>
<b>Time Management</b>	<b>Employer Visits**</b>
<b>Social Media</b>	<b>Volunteering</b>

\*\*Group Interview session can only be run after centres are reopened for group learning.