

September 2019

Dear Parent / Carer

Re. Year 13 Business Tutor2u Exam Workshop

As part of the A level Business course, students have an opportunity to attend an invaluable exam workshop run by Tutor2u. We have used many resources from this company and worked with their examiners throughout our A level course. The presenters at the workshop are all A level examiners with many years of experience in the subject. The exam workshop is at Vue Cinemas, at Star City, on the 29th November. It presents an unparalleled opportunity for A level Business students to gain insights into the course content and understand the required exam technique they need to use in the Summer examinations.

The date of the visit is Friday 29th November and we will be going via coach for transport to and from Star City, it is important that all students are in school for a 9.00am start. We will be arriving back at school at 4.30pm but this is dependent on the traffic on the M6 on a Friday afternoon. Students can make their own way to and from the event and save on the cost of transport – in this scenario, a signed parental letter of acknowledgement is necessary and student contact details must be supplied to the staff on the trip.

The cost of the trip is £40.00 per student or £30.00 if the student is using their own transport. This covers only entrance to the Exam workshop, an exam skills booklet and the travel cost. It is also advisable that students bring food to eat, plus some extra money to cover the cost of food whilst in Star City. They will also need to dress appropriately when attending the exam workshop.

If you would like your son/daughter to go to the exam workshop, then please return the permission slip below, together with a cheque made payable to 'Codsall Community High School' for £40.00 or £30.00 (dependent on transport). This needs to be taken to the Finance Office by your son / daughter during break time, **by Friday 4th October**. If your child is eligible for bursary funding and you require financial assistance, please write in to the Executive Headteacher, Mr Harding.

If you have any questions or queries, then please do not hesitate to contact myself at the school.

Yours faithfully

Mrs N. Kiely
Head of Business Studies

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Permission Slip

Student Name _____

I hereby give permission for my son/daughter to attend the A level Business exam workshop. I enclose a cheque for £40.00 or £30.00.

Medical Information: _____

Emergency Contact Details: _____

Signature: _____

Date: _____

Please sign to acknowledge your child will make their own way: _____