



Dear Parent/Carer

## Information for Y10 Parents/Carers

### **Pastoral System**

As you know, this year has seen some changes in the pastoral system at school. We now have Heads of Year who are responsible for the attainment, attendance and behaviour of their year group.

Wider Learning will now be taught to students in lessons within their Year Group enabling us to deliver targeted and age appropriate information. The focus for this term's PSHEE in Year 10 is 'Living in the wider world understanding rights and values'.

### **EduLink**

Your child will receive weekly messages via EduLink to keep them up to date with House competitions and activities. Your child's EduLink log-in is the same as their CCHS computer log-in. If your child is having trouble accessing EduLink, please see [www.cc-hs.com/schoolapp](http://www.cc-hs.com/schoolapp) for help. We also encourage you to login to EduLink frequently to see details of your child's attendance, behaviour and rewards. Parents have a separate EduLink account – if you or your child have any issues logging in to your EduLink account, please email [edulink@cc-hs.com](mailto:edulink@cc-hs.com)

### **Year 10 Autumn Review and Virtual Tutor Evening**

A copy of your child's Year 10 Autumn Grade Review is available to view on EduLink. There will be a Year 10 Virtual Tutor Evening on **Tuesday 10<sup>th</sup> November** where you will have a chance to book an online appointment with your child's tutor to discuss how they have settled into Year 10 so far. The main focus of this communication is to report on how our staff view your child's attitude to learning at the start of this academic year. This will also provide us with the opportunity to discuss your child's welfare and how they are settling into school life. Appointments can be booked through the EduLink app by clicking on the 'Parents' Evening' icon.

### **Uniform**

We appreciate that lockdown had an impact on the supply of uniform to our local suppliers. However, we have now been informed that most items of uniform are available at Lads and Lasses. BradSports has some items in stock but at the time of this letter are still awaiting some sports clothing. Details can be found on our website under the school heading for further guidance on uniform at <https://www.cc-hs.com/uniform/>. With this in mind, all pupils should now be in full uniform. As outlined in previous communication, students should also wear uniform to school on the days that they have PE, bringing their kit with them to change into in our changing rooms. Changing rooms will be fully cleaned between classes.

### **Mobile Phone Policy**

We have recently brought in a new mobile phone policy as learning can be impacted upon in a negative way by mobile phone use for social purposes. The policy is attached for your perusal. Thank you for your support with this.

### **Coronavirus Q&A**

We understand that you may have questions about the unfolding Coronavirus pandemic. I have attached some frequently asked questions with answers that I hope will address any concerns that you may have.

### **Newsletter**

A weekly newsletter for parents sharing key information as well as success stories from our student body started this week. Newsletter links will be text to parents every Monday. We hope that you will share any out of school success stories with us too. If your child plays sport at a high level or takes part in any community activities, please let us know so that we can share this information with the school community.

Yours faithfully

Mr M Bainbridge

Head of Year 10

## **SOME FREQUENTLY ASKED QUESTIONS FROM PARENTS REGARDING SCHOOL OPERATIONS DURING THE PANDEMIC**

**Why have some children been sent home to self-isolate but not mine?**

**Why aren't whole year groups being sent home?**

From the information we have already shared you know that when we receive notification of a positive test from parents we then have to contact the Local Authority Local Outbreak Team and Public Health England. They will ask us questions about:

- When the symptoms started
- The likely period of infectiousness.
- The classes that the student with a positive test was in.
- The seating plans, shape and size of the room, number of students in the room, the sanitation processes we have employed.
- The social contacts of the student with a positive test.

Based upon this information and any other questions that may be pertinent the LOT and PHE will then advise us as to which students should stay home and those which are able to stay in school.

We also undertake an assessment to see if the staff have followed the Covid mitigation measures in school and if they can stay in school or need to go home to self-isolate.

Simply put, not all students will have been close contacts with a student who has tested positive.

**Why are children sent home in the day?**

Once we have a confirmed positive test and we have undertaken our analysis with PHE and the LOT we then move to get the children concerned home to self-isolate in as quick and safe a way as possible

**How does the school communicate with parents about each case you're informed about?**

Dependent upon the length of time that the LOT and PHE take to get back to us we aim to communicate with parents of children who need to self-isolate in as short a time as possible.

We communicate with directly affected parents in the first instance.

As we have learnt from our experiences in the last few weeks we will now communicate with parents of children who do not need to self-isolate and outline the rationale for this decision.

**Do I really need to make my child self-isolate?**

Absolutely – 100%

It is essential that all children that are told to self-isolate do so for the full 14 days. Whilst this is not what anyone would want it is absolutely vital that the guidance is followed to stop any potential spread.

The government have announced that there is the possibility of a £1000 fine for not following the self-isolating rule.

**What about teaching and learning? Does my child need to attend online lessons?**

As some year groups have students in school and some self-isolating we have moved to a hybrid model of learning. Staff are frequently having to deliver two lessons at the same time, one to those in the classroom and one to those at home.

This will inevitably be a challenge for all of us but it is vital that students “attend” all lessons available and complete all work set. We have to accept that we are likely to have to work in this way for some time to come and therefore students need to make sure that they make the most of every learning opportunity provided for them.

### **How do you make sure that the children are learning?**

We keep a register of every lesson. We will also follow up on students that have logged in to lessons but have not actively participated.

### **Why aren't you making children wear masks?**

All staff and students must wear masks. All students and staff must now wear a mask whilst in the corridors and in social spaces. Masks can be removed in lessons and when sat down to eat or drink at breaks in the designated areas. Please ensure that your child has a mask available and that they follow the correct guidelines when it comes to the safe wearing and disposal of masks. If students cannot wear a mask for a certified health reason, they need to ensure they have the relevant exemption documents to hand as both staff and students will be challenged for not wearing masks in corridors and social areas where social distancing is difficult. This is to avoid any potential embarrassment whilst ensuring the safety of others. Any mask designs should be inoffensive.

### **Where are the cases coming from?**

At the time of writing we have had no transmission in school. All of our cases are believed to have been caught in the community.

It is vital that parents / carers familiarise themselves with the advice sheet issued via our app / text messaging system in the last few days. This will provide clarity about who needs to do what if there are symptomatic people in the household.

### **Can you send work home because I care for an elderly parent (or shielding parent) and I don't want my child in school?**

Unfortunately, this does not qualify as an authorised absence under current guidance.

Your child needs to be in school as there is no one with Covid in the family. When your child returns home they must ensure they follow government hygiene guidance consistently (washing their hands, wearing a face covering where necessary, keeping a 2 metre gap etc)

## **Codsall Community High School**

### **Mobile Phone Policy**

#### **Years 9, 10, 11**

#### **Rules**

1. Students are not permitted to carry or use mobile phones within the school at any point during the school day, including break and lunch.
2. Phones must either be left at Student Services at the start of the school day or switched off in their school bag.

#### **Rationale**

The school places great importance on the wellbeing and safety of all individuals and mobile phone use during the school day has been proven to lead to incidents of;

- bullying
- intimidation
- deteriorating mental health and wellbeing.

Learning is impacted upon in a negative way by issues around mobile phone use for social purposes.

Students wishing to carry a mobile phone to and from school for their personal safety should ensure that their phone is switched off in their bag. If students are unable to do this they should leave it in Student Services before school and then collect it at the end of the day. They will be issued a ticket which can be exchanged for their phone at the end of the day.

It is the responsibility of the student to keep their ticket safe. The school will not take responsibility for any circumstances resulting from the loss of this ticket.

If a student has a PE lesson during the day and they have not placed the phone with Student Services they should ensure that the phone is given to the teacher at the start of the lesson. The phones will then be placed in secure storage by the teacher and returned at the end of the lesson.

#### **Practical application of the policy.**

If a child is seen in possession of a mobile phone during the school day anywhere on our school site the following consequences will apply.

##### **CONSEQUENCE 1**

1. The phone will be confiscated by the member of staff.
2. The member of staff will take the phone to student services where it will be kept in a named and dated envelope.
3. If a member of staff cannot take the phone to student services a pastoral manager will be called to carry out this task.
4. The phone will ONLY be returned to the parent/carer or person recorded as having parental responsibility on our school system in person. This must be by 4pm. No collection can be made after this time.
5. When the phone is collected this policy has to be signed. It explains the sanctions if this situation occurs again.

For any child who is caught with a mobile phone for the second time the following consequences will apply.

#### CONSEQUENCE 2

1. The phone will be confiscated for 48 hours and a meeting with the student's Head of Year will be arranged to discuss the issue.
2. If there is reasonable suspicion that the phone has been used in the bullying of others or for circulating inappropriate material the phone will be checked during this meeting for such material.
3. The phone will only be returned to the parent/carer or person with parental responsibility on our school system.
4. Random checks will be carried out during the remainder of the term to ensure that the student has a phone token and is not in possession of their phone.

For any child who is caught with a mobile phone for the third time the following consequences will apply.

#### CONSEQUENCE 3

1. The phone will be confiscated for 1 week and a meeting with the students Head of Year and a member of the Senior Leadership team will be arranged to discuss the on-going issues.
2. If there is reasonable suspicion that the phone has been used in the bullying of others or for circulating inappropriate material the phone will be checked during this meeting for such material.
3. The phone will only be returned to the parent/carer with parental responsibility on our school system.

WHEN ANY INCIDENT OF MOBILE PHONE USE INTERFERES WITH TEACHING AND LEARNING OR IS USED TO VIDEO INCIDENTS INVOLVING OUR STUDENTS, FURTHER SANCTIONS WILL BE APPLIED.

These may be:

- The student being removed from the next lesson where the incident happened.
- The student losing the right to carry a mobile phone in school.
- The student being checked by a Pastoral Manager to ensure he/she does not have a mobile phone.
- The student receiving spot checks for the remainder of the term ensuring that he/she does not have a mobile phone.
- The school will not deal with incidents where mobile phones have been lost or stolen (and the above guidelines have not been followed);
- Parents/carers and students should be aware that any mobile phone or electronic device used during an exam situation will disqualify the candidate from that exam and could jeopardise future exams;
- JCQ (Joint Council for Qualifications) considers mobile phone use in examinations an 'offence' that could cause 'disqualification from the whole qualification or from all qualifications taken in that series'.

Mobile phones may not be used for listening to music during lesson time.

## **Uniform deadline – Monday 2<sup>nd</sup> November 2020**

We have recently liaised with BradSports to ascertain how many uniform orders were still outstanding following the stock issues they experienced during the summer break.

They have informed us that all orders will have been honoured within the week. Lads and Lasses have also informed us that they have honoured all of their orders and have surplus stock in the store.

We understand that this will have been very frustrating for parents, as it was for us, and we will be looking at measures to ensure this does not happen in the future.

Now that all uniform orders have been honoured and there is surplus stock we will be insisting that students are in the correct uniform from **Monday 2<sup>nd</sup> November 2020**

**Furthermore, from Monday 2<sup>nd</sup> November 2020 students will again have access to the PE changing rooms and will therefore revert to being in their school uniform throughout the day, only changing into their PE kit for their actual lesson.**

To be clear, Year 10 students' uniform (blazers, trousers, skirts) can only be bought from BradSports and Lads and Lasses. Very detailed guidance can be found on our webpage **(Please do look at our school website for detailed, pictorial guidance)**

### **General reminders**

#### **Make up**

- Makeup if worn should be discreet and unobtrusive.
- High fashion/cult hairstyles are not permitted. Shaved heads (shorter than a grade 1) and shaved eyebrows are also not permitted.
- Any other extreme of fashion, hairstyle or body marking/piercing is banned.
- False nails and nail polish are not permitted in school.
- Parents will be required to collect any confiscated items. If they are not collected within four weeks they will be disposed of.

#### **Hair colour**

- Hair should be within the natural range of colours.

#### **Jewellery**

- Should not be worn, as this poses a health and safety risk around the school.
- Students with pierced ears will only be permitted to wear one pair of small stud earrings.
- We do not allow piercings of the nose, eyebrows, navel or tongue.

Students may be sent home to change if they are not wearing the correct uniform. Students may be placed in isolation for facial piercings and incorrect hair colour.